

Entry and Exit

An ID card is required to enter and exit the library. Other users who don't have an ID card will be issued a user card at the counter.

Borrowing

An ID card is required to borrow items. You may borrow up to 10 items, including books, audiovisual (AV) items, journals.

Item Type	Loan Period	Renewable
Books	2 weeks	Yes
AV		
Journals	3 days	

Returning

Please return items at the counter during opening hours. When the library is closed, use the book drop.

Book drops are located:

- Outside the entrance of this library
- Next to security office of Building No. 2 at Omori Hospital

You may return borrowed items at any library within the university.

Overdue Items

You cannot borrow additional items while you have overdue items. You also cannot borrow new items on the same day you return overdue ones.

Loss or Damage

If you lose or damage library items, you must pay for them in cash. Please report any loss or damage at the counter as soon as possible.

Reservations

If the item you need is checked out or held at another library, you may reserve it. It will be delivered to the nearest location for pickup. Please inquire at the counter.

NOTICES

Network Login

You can connect to the Wi-Fi network (toho-wireless) throughout the library using your network ID. If you do not have one, a one-day ID can be issued. Please inquire at the counter.

For information about obtaining a valid network ID during your enrollment, please contact your department or the global support desk.

English-Language Resources

Most of our collection is in Japanese. Here are the main English-language resources available at Toho University:

▼Online Resources (Network login required)

- UpToDate
- Web of Science
- Cochrane Library
- Academic journals

▼Print items

- Selected English-language books
- Archived academic journals

MyLibrary (Library User Portal)

You can extend your loan period or request an Interlibrary Loan through "MyLibrary".

To access these services, click the Login icon at the top right of the library website.

A network login is required.



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Library Guide

March 2025

The Toho University Medical Media Center offers specialized medical information in both print and digital formats to support your studies, research, and clinical practice.

Opening Hours

Day	Regular Hours
Mon-Fri	9:00 AM – 10:00 PM
Sat	9:00 AM – 5:00 PM

Please note that opening hours may vary depending on circumstances.
Scan the QR code to check the latest schedule before visiting.

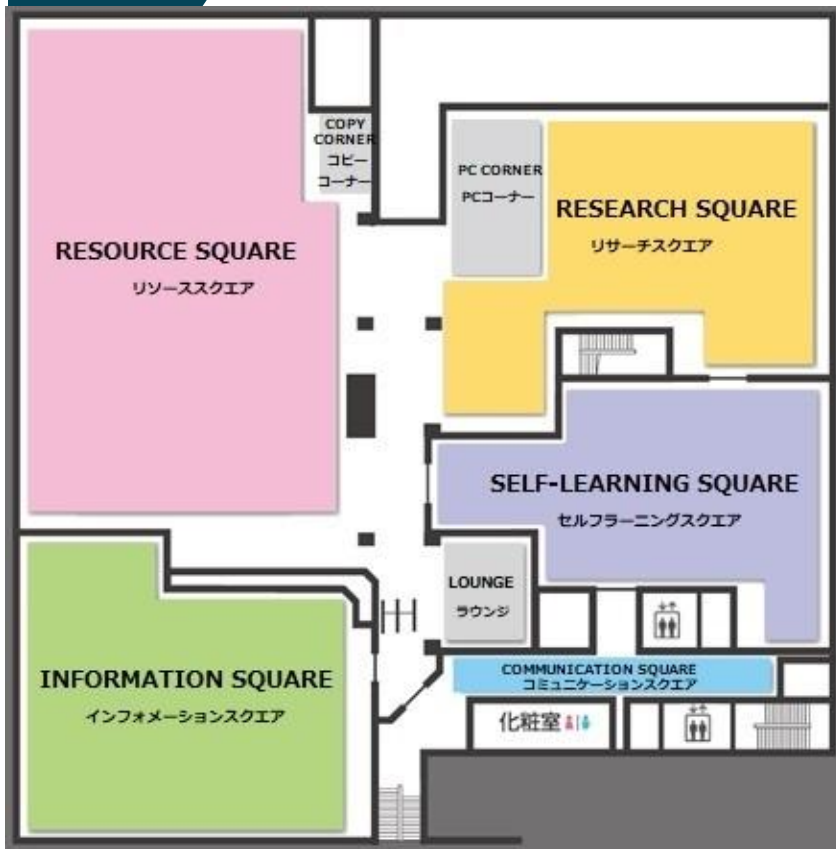


Closed Days

- Sundays
- National holidays
- Foundation Day (June 10)
- Year-end and New Year holidays (December 29 – January 3)

Library Services

- Browsing, borrowing, and copying items
- Access to online resources
- Requesting document copies and borrowing books from within and outside the university
- Guidance on library services



Library website



- Online Resources
- Library Calenders
- News

Library Catalog (OPAC)



- OPAC
- Repository

Resource Square

Books are arranged by theme, and journals are organized alphabetically by title. Some items are placed in themed sections. If you need assistance, feel free to ask the staff.

Copy Corner

Two multifunction printers are available for copying, scanning and printing. Scanning is free of charge. Other services require payment. Please be mindful of copyright laws when using these machines.

Print Type	Cash
Monochrome	¥10 per page
Color	¥40 per page

Research Square

This area includes individual study desks and flat tables for group learning. Frequently accessed books are located nearby for convenience.

PC Corner

While no PCs are provided, monitors and HDMI cables are available. You can connect your own PC to the monitors. If you need other connectors, such as USB Type-C, please ask at the counter.

Self-Learning Square

Partitioned individual study desks are available for focused study and research. During exam periods, access is limited to medical students.

This room is available during the following hours when the Medical Media Center is closed (ID card required):

- Monday to Saturday: 7:00 to 9:00 a.m.
- Sundays: 7:00 a.m. to 5:00 p.m. (July to February only)

Information Square

This is a staffed counter. If you have any questions while using the library—such as how to access items or use databases—please feel free to ask.

Library Use Guidelines

- Only beverages with lids are allowed inside the library. Foods are not permitted.
- Please keep your valuables with you at all times.
- Reserving seats with personal belongings is not allowed.
- Please share seats considerately with others.